

WILCO AREA CAREER CENTER
MINUTES
of the
Regular Meeting of the Wilco Board of Control
May 19, 2026

CALL TO ORDER

The Wilco Board of Control met for a regular meeting on May 19, 2026, at Wilco Area Career Center. Board Vice President, Peggy Kunz-Dore was present and called the meeting to order at 6:07 p.m. and requested the roll to be called.

ROLL CALL

ROE	Dr. Lisa Caparelli	absent	209U	Mrs. Peggy Kunz	present
	Dr. John Sparlin	present		Mr. Matt Swick	present
255U	Ms. Danielle Valiente	present	202	Dr. Glenn Wood	absent
	Mr. Jesse Morris	present		Mr. Rod Westfall	absent
	Mr. Mark Mitchell	absent		Dr. Joe O'Brian	Present
365U	Ms. Tammi Conn	absent	210	Ms. Tina Malak	present
	Ms. Vickie Sutterlin	absent		Mr. Gary Gray	present
	Dr. Theresa Polson	absent			

PLEDGE OF ALLEGIANCE

AGENDA REVISIONS

- **AR#5026-3076** was revised to reject the door bid and rebid using required language on prevailing wage.
- **AR#5026-3039** was tabled.
- **AR#5026-3080** was revised to approve for the 25x80 for \$39,000 and holding on the 25x61 until BEP has been approved.

PUBLIC PRESENTATIONS/COMMENTS/COMMUNICATION

- Thank you from Rick Burchell, ISBE

CONSENT AGENDA

It was moved by 210 and seconded by 255 to approve the Consent Agenda **#0526-2852** as presented:

CA1 – Minutes from previous meetings, April 21, 2026

CA2 – Expenditures Presented for Payment for May, 2026

CA3 – Personnel: Hiring

CA4 – Approval for Dr. Alicia Cook and Dr. Elizabeth Kaufman to attend ACTE Vision in New Orleans, LA December 2-5, 2026

CA5 – Approval for Margaret Janke to attend the AVTE Conference in Portland Oregon July 31 to August 2, 2026.

CA6 – Approval for Nicole Edgar to travel to HOSA National in Indianapolis and judge Medical Assisting: June 17-18, 2026.

CA7 – Donations

CA8 – Approval for bid of automotive lift

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

ACTION ITEMS:

AR#0526-3075 – It was moved by ROE and seconded by 202 to approve of increasing the Wilco textbook fee

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0526-3076a – It was moved by ROE and seconded by 210 to revise the agenda item to reject the bid

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0526-3076b – It was moved by 210 and seconded by 255 to reject the door bid

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0526-3077 – It was moved by 255 and seconded by 210 to approve the final 25-26 calendar

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0526-3078 – It was moved by 210 and seconded by 255 to approve the JOC for 2026 electrical work

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0526-3080 It was moved by 210 and seconded by 202 to approve of the revised concrete work bid

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0526-3081 It was moved by 255 and seconded by 210 to approve of FFA to travel to state.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0526-3082 It was moved by 210 and seconded by 202 to approve of Reagan Jandura to attend National SkillsUSA.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

AR#0526-3083 It was moved by ROE and seconded by 210 to approve of the annual review report.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Motion carried.

ASST. PRINCIPAL REPORT for May 19, 2026 - Regular Meeting

Jeannine Marco, Asst Principal

Attendance

- Created an “At Risk” Monitoring Plan- Identified 43 at risk students from semester one who struggled with attendance and academics; created individualized assistance support plans
 - 34 Successful completion through 1:1 assistance or specialized contracts offering Remote/Completion/Pass/Fail options as needed
 - Dropped-3 for consistent non attendance
 - Failed-6 due to non compliance with supports provided
 - 79% success with the individualized plans

End of Semester Data

	Sem 1 Totals	Sem 2 Totals	Percentage of Change From Semester One to Semester Two
Bullying Complaints	14	8	42.8% decline
Cease and Desist	8	4	50 % decline
Referral Infractions • Behavioral • Vaping (nicotine & THC) • Unauthorized driving • Possession of weapon (knife/pepper spray)	43	44	unchanged
Behavioral Contracts	3	1	67% decline
General Attendance Contracts	106	172	62% increase* *Accel CNA certification completed *Extended spring breaks

Leadership

- Completed CNA Informational Meetings @ all schools to provide CNA information packets and provide direction on tasks to be completed over the summer
- Attended Versiti Bloodbank recognition breakfast; received donation for HOSA of \$1200.00

Dual Credit

- Finalized grades for Spring Semester courses
- Business/Logistics students earned JJC completion certificates in Global Supply Chain Management or Customer Service

Professional Development

- Attended ROE Professional Development: Practices for Consistent Attendance.
Completed AA 4259 - Comprehensive In-School Suspension Reform: A Leadership Framework for Compliance, Equity, and Student Support

ASST. DIR./PRINCIPAL REPORT for May 19, 2026 - Regular Meeting

Alicia Cook, Asst. Dir./Principal

Final Grade Distribution

As of May 11th, we have completed an updated analysis of the current grade distribution for our student population. Below is a detailed breakdown of student performance:

Grade	Number of Students	Percentage of Student Population
A	588	40.75%
B	495	34.30%
C	283	19.61%
D	61	4.23%
F	15	1.04%

Analysis and Observations:

- A significant portion of students (40.75%) are currently earning an A, reflecting strong academic performance.
- An additional 34.30% of students are performing at a B level, indicating that approximately 75% of students remain within the A–B range.
- Students receiving C's, D's, and F's make up a smaller percentage of the population, with 19.61% earning a C and approximately 5.26% earning a D or F combined.
- All students earning a D or lower continue to receive intervention forms to ensure they have access to the necessary support and resources to improve their academic standing. Of the 15 students currently earning an F, 12 are chronically absent, highlighting attendance as a significant factor affecting academic performance.
- Grades have been shared with all sending schools

Leadership

- Region III Board Meeting
- IACTE Board Meeting
- ACTE Fellowship Meeting

Student Professional Learning/Career Exploration

- Fire Science - Extrication & Lockport Fire Station Visit
- Law Enforcement - K-9 Unit

School & Community

- Wilco Awards Night
- Sending High School Awards Nights
- Local 150 Parent & Student Orientation
- Preschool Graduation
- Wilco Picnic
- Oak Prairie & Fairmont Jr. High Tours

EXECUTIVE DIRECTOR'S REPORT for May 19, 2026 - Regular Meeting

Elizabeth Kaufman, Executive Director

Curriculum

- Change of dual credit for Fire Science moving from FSCI101: Principles of Emergency Services (3 credits) to FSCI120: Introduction to Fire Science (4 Credits)
- Implementation of new dual enrollment class for Early Childhood: CDEV246 Methods of Math in ECE
- Review of curriculum projects submitted by staff for summer work

Leadership

- Completion of Adult Mental Health First Aid Training
- Submission of Wilco Professional Development Renewal with ISBE
- Completion of Student Growth Evaluation Training
- Participation in training of new mentors at the Connection Conference in Normal

Finance/Facilities

- Assessment of old maintenance office for conversion to computer classroom.
- Coordination with Healy, Bender, Patton, Been on Electrical Project
- Coordination of bids for Concrete project
- Met with Village of Romeoville to discuss future plans for Wilco

Public Relations

- Recognition of students at high school awards nights
- Recognition of students at Wilco awards night
- Celebration of teachers during Teacher Appreciation of Week
- End of the year picnic for students

INFORMATION ITEMS

- Student Survey
- Award's Night Program
- Self Workman's Compensation Projected Renewal
- Tailboard Talk – Fire Science Newsletter
- Vet Assisting WBL Hours

NEW BUSINESS

- PDR (Program Data Review)
- Career Center Facilities-Romeoville Meeting

OLD BUSINESS

ANNOUNCEMENTS

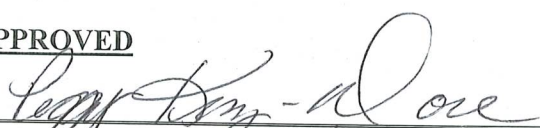
President Rod Westfall announced the next regular board of Control meeting will be **Tuesday**, June 9th 2026 at Wilco Area Career Center at 6pm.

ADJOURNMENT

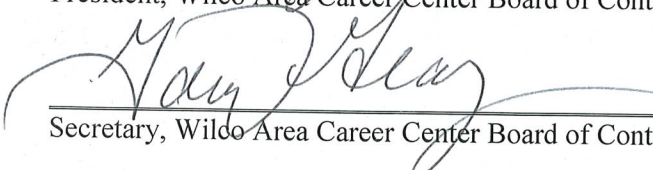
Vice President Peggy Kunz-Dore asked for a motion to adjourn the board meeting. It was moved by **210** and seconded by **ROE** to adjourn the board meeting at 7:08 pm.

Roll call vote: 5 Ayes, 0 Nays, 0 Abstain. Meeting adjourned.

APPROVED



President, Wilco Area Career Center Board of Control



Secretary, Wilco Area Career Center Board of Control

6/9/26
DATE

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